

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES  
Regular Meeting of August 4, 2020**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, August 4, 2020, at 6:30 p.m., via Zoom conference call in accordance with notices sent to each member in accordance with notices sent to each member. Mrs. Aichholz, President, called the meeting to order at 6:30 p.m. and roll call showed the following members as present:

Mrs. Aichholz  
Mrs. Lewis

Dr. Hooker  
Mrs. Singh

Mrs. Johnston

Also present were Kirk Koennecke, Melissa Stewart, and Mick Davis.

**ADOPTION OF REGULAR BUSINESS MEETING AGENDA & ADDENDUM (082001)** – Dr. Hooker moved, seconded by Mrs. Lewis, to adopt the agenda and the addendum of the regular business meeting of the Indian Hill Board of Education. All members present voted aye. Motion carried.

**EXECUTIVE SESSION (082002)** – Dr. Hooker moved, seconded by Mrs. Johnston, to move into Executive Session at 6:31 p.m. In accordance with O.R.C. 121.22(G) – (1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official;

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

Also present in Executive Session were Mr. Koennecke, Dr. Stewart, and Mr. Davis.

The Board moved from Executive Session at 7:00 and resumed its regular meeting at 7:00 p.m. with all members present.

**CORRESPONDENCE AND ANNOUNCEMENTS**

- Thanked Amy Campa and the Leadership team for their continued hard work in the 2021 school year re-opening plan.

**SECOND READING OF THE FACE COVERING POLICY (082003)** – Dr. Hooker moved, seconded by Mrs. Singh, to approve the face covering policy as read by the Superintendent:

The Indian Hill Board of Education is committed to providing students, staff, and visitors with a safe and healthy environment.

In order to maintain a healthy environment, the Board will follow the mandates and requirements set forth by the federal government, Center for Disease Control, Ohio Governor, Ohio State Health Department, Hamilton County Health Department, Ohio Department of Education, and other entities (“Directing Entities”) as it relates to the protecting the health of students. If any of these Directing Entities or District Administration requires staff, students, and/or visitors to wear face coverings / masks that cover the mouth, nose, and chin while attending school, reporting to work at a school, or visiting a school, the District’s Administration will follow and enforce such directives.

**STAFF**

As of July 2020, pursuant to COVID-19 Health and Prevention Guidance for Ohio K-12 Schools issued by the Ohio Department of Health and the Ohio Department of Education, all staff members must wear face coverings.

**STUDENTS**

All students K-12 will be required to wear face coverings / masks that cover the mouth, nose, and chin in the following areas:

- On school-provided transportation (including to and from school and school-related activities)
- All learning environments unless a teacher-directed face coverings / mask break is provided.

**VISITORS**

All visitors to campus must wear face coverings / masks that cover the mouth and nose.

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**FACE COVERINGS / MASKS**

Face coverings / masks may include masks or face shields and should:

- Fully cover the mouth, nose, and chin;
- Fit snugly against the side of the nose, side of the face and covers the chin so there are no gaps;
- Not create difficulty breathing while worn; and
- Held secure through either a tie, elastic, etc. to prevent slipping.

Face coverings / masks are not required to be surgical masks or respirators (as those should be reserved for healthcare works), and shall not be designed to be worn for costume purposes, etc. All face coverings / masks shall meet the requirements of the appropriate dress code policies and/or codes of conduct.

**EXCEPTIONS**

Following legal consultation, the Superintendent may provide exceptions to this face coverings /mask policy with prior written approval.

Prior to an exception being made, District administration will discuss the request and other possible accommodations (ex. other options for face coverings, online learning, etc.). Such discussion shall follow District policies and procedures under Section 504 and the ADA.

Indian Hill School District is required to provide written justification to the local health officials upon request explaining why a staff member is not required to wear a facial covering / mask in the school.

Any school nurse or staff who care for individuals with COVID-19 symptoms must use appropriate personal protective equipment (PPE) in accordance with OSHA standards.

If face masks / coverings are required, and no exception has been applied, students and/or staff who violate this policy shall be subject to disciplinary action in accordance with the applicable Student Code of Conduct/Student Discipline Code, staff Code of Conduct, and in accordance with policies of the Board. If a student refuses to wear a mask, and no exception has been made, the student will be assigned to online learning in accordance with the Superintendent's authority to assign students contained in the Ohio Revised Code.

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

**2020-2021 ATHLETIC HANDBOOK (082004)** - Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the athletic handbook for school year 2020-2021. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

**PERSONNEL ACTIONS (082005)** – Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the following personnel matters as recommended by the Superintendent:

Approval of Classified Staff Contracts (2020-2021)

Qiana Walker, Educational Aide, 1-year limited, \$16.50/hour, pending permit  
Mary J Robertson, Media Aide, change from 0.5 FTE to 1.0 FTE  
Paige Chambers, Educational Aide, 2-year limited, \$16.62/hour  
Elise Sheehy, Bus Driver, 1-Year Limited, Step 1, \$20.40/hour  
Jason Croucher, Bus Driver, 1-Year Limited, Step 3, 21.67/hour  
Amanda Darnell, Bus Driver, 1-Year Limited, Step 1, \$20.40/hour  
Samuel James, Bus Driver, 1-Year Limited, Step 2, \$21.08/hour  
Joann Frasher, Bus Driver, 1-Year Limited, Step 8, \$24.46/hour

Acceptance of Retirements/Resignations

Thaddeus Sidor, Bus Driver, Effective end of school year 2020

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Administrative Contracts – beginning 2020-2021

Andrew Renner, High School Assistant Principal, 5 Transition Days, per diem  
Erin Owens, Primary School Principal, 3 years, \$98,000.00

Approval of Certified Staff Contracts (2020-2021)

Amy Brich, 0.71 FTE, Kindergarten Teacher, Column 3, Step 8, \$49,975.00

Supplemental/Personal Service Contracts (2020-2021)

Steve Akers, Fleet Manager, \$4,000.00	Sandy Gemmel, Summer Tutoring (Special Ed), \$35/hour
Melanie Broxterman, Summer Tutoring (Special Ed), \$35/hour	
Vicki Mendoza, Academic Team Advisor, \$1,500.00	
Phil Clary, Assistant Choir Director-Accompanist, \$2,251.00	
Jayci Jackson, Bridges Coordinator, \$120/day, Split	Sara Vincent, Bridges Coordinator, \$120/day, Split
Jordan Siebenaller, Chess Club Advisor, \$1,500.00	Cyndee Coultas, Chieftain Advisor, \$3,753.00
Kristen Brewer, Competitive Cheerleading Advisor, \$1,500.00	
Ester Hall, Diversity Awareness Team, \$1,500.00	Kendra Thomas, Drama Club Advisor, \$2,251.00
Donita Jackson, Equity Support Facilitator, \$1,500.00	
Elisabeth Glass, French Club Advisor, \$1,500.00	Nollis Cottrell, Extended Service - 11 days, per diem
Lateef Johnson, Extended Service - 11 days, per diem	
Lindsay Kearns, Extended Service - 11 days, per diem	
Donita Jackson, Extended Service - 11 days, per diem	
Ellen Hughes, Freshman Class Advisor, \$1,125.50	Trista Emmons, Freshman Class Advisor, \$1,125.50
Nollis Cottrell, Guidance Boot Camp, \$120/day	Lateef Johnson, Guidance Boot Camp, \$120/day
Donita Jackson, Guidance Boot Camp, \$120/day	Lindsay Kearns, Guidance Boot Camp, \$120/day
Denny Dupps, IHTN Supervisor, \$3,753.00	
Steve Overberg, IHTN Assistant Supervisor, \$1,500.00/semester	
Don Barker, Jazz Band Director, \$1,500.00	Elisabeth, Junior Class Advisor, \$1,876.50
Jackie Weber, Junior Class Advisor, \$1,876.50	Brad Kirk, Junior State of America, \$1,500.00
Wendy Silvius, Key Club Advisor, \$1,500.00	Melissa Burgess, Latin Club Advisor, \$1,125.50
Mark Atwood, Latin Club Advisor, \$1,125.50	Julie Pfeiffer, Legend Advisor, \$3,753.00
Tom Millard, Literary Magazine Advisor, \$1,500.00	
Chris Rotsching, Marching Band Asst. Director, \$2,251.00	
Don Barker, Marching Band Director, \$6,003.00	Steve Reger, Mock Trial Advisor, \$3,753.00
Brad Kirk, Model UN Advisor, \$1,500.00	Liz Imrie, National Honor Society Advisor, \$2,251.00
Trista Emmons, Orchestra Director, \$2,251.00	Don Barker, Pep Band Director, \$1,500.00
Julie Pfeiffer, Photo Club Advisor, \$1,500.00	Jeff Clark, Premieres, Vocal Director, \$6,003.00
Jeff Clark, Pow Wow Director, \$6003.00	Elisabeth Glass, Saturday School Supervisor, \$25/hour
Rick Whitt, Senior Class Advisor, \$1,876.50	Cyndee Coultas, Senior Class Advisor, \$1,876.50
Rick Whitt, Senior Projects Coordinator, \$750.00	Cyndee Coultas, Senior Projects Coordinator, \$750.00
Kaitlyn Shurts, Science Olympiad Advisor, \$750.00	Dave Broxterman, Science Olympiad Advisor, \$750.00
Liz Imrie, Sophomore Class Advisor, \$1,125.50	Trista Emmons, Sophomore Class Advisor, \$1,125.50
Kari Lewis, Spanish Club Advisor, \$750.00	Kim Engel, Spanish Club Advisor, \$750.00
Michelle Shafer, Student Government Advisor, \$3,753.00	
Debbie Cook, STEP Tutor, \$34.05/hr	Vera Hayslip, STEP Tutor, \$34.05/hr
Katie Dillenburger, STEP Tutor, \$34.05/hr	Nick Carpenter, STEP Tutor, \$34.05/hr
Amanda Sopko, Future City Advisor, \$1,500.00	Heather Koester, Braves Club Advisor, \$750.00
Shalee Osborn, Braves Club Advisor, \$750.00	Cheryl Ely, Detention Supervisor, \$20/hr
Bradley Bell, Detention Supervisor, \$20/hr	
Nicole Zistler, Diversity Awareness Team Advisor, \$1,125.50	
Julie Ryan, Diversity Awareness Team Advisor, \$1,125.50	
Heather Koester, Drama Club Advisor, \$1,125.50	Kendra Thomas, Drama Club Advisor, \$1,125.50
Julie Ryan, Equity Support Facilitator, \$1,500.00	Bradley Bell, Friday Study Supervisor, \$20/hr
Chris Rotsching, Jazz Band, \$1,500.00	Alex Fries, Latin Club Advisor, \$1,125.50
Sam Frodge, Latin Club Advisor, \$1,125.50	
Katie Dillenburger, Mad Scientist Club Advisor, \$1,500.00	
Jessica Brown, Math Counts Advisor, \$1,500.00	Courtney Ward, Navig8tor Advisor, \$375.00
Lisa Sullivan, Navig8tor Advisor, \$375.00	Paula Fahrenkamp, Navig8tor Advisor, \$375.00

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Heather Koester, Navig8tor Advisor, \$375.00      Kim Given, Power of the Pen Gr 7, \$1,500.00  
Kim Given, Power of the Pen Gr 8, \$1,500.00      Nicole Zistler, Yearbook Advisor, \$2,251.00  
Heather Koester, Spring Musical, \$3,753.00      Kendra Thomas, Fall Play, \$3,753.00  
Nick Carpenter, Extended Service -10 Days, Per Diem  
Katie Bunevich, Extended Service-10 Days, Per Diem  
Todd Gries, Chess Club, \$1,500.00      Lucy Pavlick, Yoga Club, \$1,500.00  
Todd Gries, Art Club, \$1,500.00      Alice Bohn, Chorus Advisor, \$3,753.00  
Jackie O'Brien, Makers Maniacs/Coding Club, \$1,500.00  
Brittany Cannon, Equity Support Facilitator, \$1,500.00  
John Sommer, Science Club Advisor, \$1,500.00      Sarah Kellett, Extended Service, 6 days, per diem  
Monica Dawkins, Kids Who Care, \$1,500.00      Barb Danver, Equity Support Facilitator, \$1,500.00  
Lauren Girdler, Yearbook Advisor, \$25.00/hr up to 75 hours  
Ester Hall, United Cultures Club, \$1,500.00      Myrtis Smith, Robotics Club, \$1,500.00  
Robert Leslie, Middle School Cross Country, \$2,712.00 (rescind)  
Jackie McCarthy, Middle School Cross Country, \$2,712.00  
Jacqueline O'Brien, I-Team Technology, \$2,700.00      Danielle Lintz, 5th Grade Rep., \$2,700.00  
Sarah Kellett, I-Team Unified Arts, \$2,700.00      Betsy Henning, I-Team Gifted, \$2,700.00  
Melanie Broxterman, I-Team Special Education, \$2,700.00  
Heather Rise, I-Team 4th Grade Rep., \$2,700.00      Mari Mileham, I-Team 3rd Grade Rep., \$2,700.00  
Monica Dawkins, I-Team Language Arts, \$2,700.00      Kristi Booth, I-Team 2nd grade, \$2,700.00  
Elizabeth Ruebusch, I-Team Mathematics, \$2,700.00  
Amy Lichey, I-Team Kindergarten, \$2,700.00      Tami Miller, I-Team 1st grade, \$2,700.00  
Barb Danver, I-Team Unified Arts, \$2,700.00      Rick Whitt, I-Team English, \$2,700.00  
Jordan Siebenaller, I-Team Math, \$2,700.00      Cherita Malone, I-Team Pupil Services, \$2,700.00  
Nollis Cottrell, I-Team Student Services, \$2,700.00      Susan Savage, I-Team Science, \$2,700.00  
Julie Mascaritolo, I-Team Social Studies, \$2,700.00      Ellen Hughes, I-Team Special Subjects, \$2,700.00  
Mark Atwood, I-Team World Language, \$2,700.00      Lauren Richardson, I-Team Technology, \$2,700.00  
Sandy Gemmel, I Team Special Education, \$2,700.00  
Hilary Smith, I Team Social Studies, \$2,700.00      Courtney Ward, I Team ELA, \$2,700.00  
Amanda Sopko, I Team Math, \$2,700.00      Nick Carpenter, I Team Student Services, \$2,700.00  
Katie Dillenburger, I Team Science, \$2,700.00      Shalee Osborn, I Team Unified Arts, \$2,700.00  
Alex Fries, I Team World Language, \$2,700.00      Barbara Presnell, I Team 8th Grade, \$1,350.00  
Eric Bass, I Team 8th Grade, \$1,350.00  
Vera Hayslip, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Jason Keith, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Debbie Cook, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Toni Roark, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Ken Dunlap, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Amanda Sopko, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Megan Klosterman, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Melanie Carr, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Amy Smart, 6th Grade Orientation, up to 4.5 hours @ \$20/hour  
Kim Given, Braves Virtual Academy Supervisor, \$2,700.00

Tuition Reimbursement

Michelle Shafer, Braves University, Ashland University, \$180.00  
Charlotte Yarnell, Braves University, Ashland University, \$540.00  
Amy Mongenas, Braves University, Ashland University, \$540.00  
Kate Zink, Braves University, Ashland University, \$540.00  
Charlotte Yarnell, Social Thinking, Ashland University, \$180.00

Change of Contract/Deduct Days

Jennifer Apanites, 0.8 to 1.0 FTE  
Kaycee Wynne, 0.50 to 0.8 FTE

Roll call vote was as follows:

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Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

**DECLARATION TO DECLARE IMPRACTICAL TRANSPORTATION FOR THE UPCOMING SCHOOL YEAR (082006)** – Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the following resolution;

**This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio revised code 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.**

The Superintendent of Schools, Kirk Koennecke recommends that the board of education adopt the following resolution:

**WHEREAS** the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

**WHEREAS** after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

**WHEREAS** the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
- 4. Whether similar or equivalent service is provided to other pupils eligible for transportation**
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

**WHEREAS** the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

**RESOLVED** that the Indian Hill Exempted Village School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardians(s) of students named on the attachment, payment-in-lieu of transportation.

**ATTACHMENT TO RESOLUTION:** Student Name(s) School(s) and Grade(s) Parent(s)/Guardians(s)

1. Katherine Appleman Good Shepherd Catholic Montessori /4th grade Stephanie Appleman
2. Abigail Appleman Good Shepherd Catholic Montessori / 2nd grade Stephanie Appleman

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

**APPROVAL OF MINUTES (082007)** – Mrs. Johnston moved, seconded by Mrs. Singh, to approve the minutes the June 23, 2020 regular meeting, the July 6, 2020 special meeting, the July 13 special meeting, the July 16 special meeting and the July 30, 2020 special meeting. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

**APPROVAL OF FINANCIAL REPORTS (082008)** – Mrs. Johnston moved, seconded by Mrs. Singh, to approve the financial reports as presented for the month ended June 30, 2020. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

**APPROVAL OF NEW CONTRACTS (082009)** - Mrs. Johnston moved, seconded by Mrs. Singh, to approve the following new contracts.

Cincinnati Center for Autism, one student, \$60,000.00

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Hamilton County Educational Service Center, Student Services and Intervention Solutions, \$320,405.00 for school year 2020-2021  
Butler County ESC, Union Day/Therapeutic School for one student, \$41,500.00  
Warren County ESC, Nursing Services, \$73,696.00

Roll call vote was as follows:

Mrs. Aichholz, aye	Dr. Hooker, aye	Mrs. Johnston, aye
Mrs. Lewis, aye	Mrs. Singh, aye	

**APPROVAL OF CHANGE FUNDS (082010)** - Mrs. Johnston moved, seconded by Mrs. Singh, to provide a change fund for the Athletic Department in the amount of \$2,500.00 and to the cafeteria in the amount of \$700.00 as well as change funds needed on a temporary basis throughout the school year.

Roll call vote was as follows:

Mrs. Aichholz, aye	Dr. Hooker, aye	Mrs. Johnston, aye
Mrs. Lewis, aye	Mrs. Singh, aye	

**APPROVAL OF FY2021 PERMANENT APPROPRIATIONS (082011)** - Mrs. Johnston moved, seconded by Mrs. Singh to adopt the following resolution:

Be it resolved by the Board of Education of the Indian Hill Exempted Village School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education during the Fiscal Year, ending June 30<sup>th</sup>, 2021, the following sums be and the same are hereby set and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

<b>General Fund – 001</b>	<b>36,500,000.00</b>
<b>Debt Service Fund – 002</b>	<b>1,750,000.00</b>
<b>Food Service – 006</b>	<b>735,000.00</b>
<b>Special Trust Fund – 007</b>	<b>9,700.00</b>
<b>Public School Support Fund – 018</b>	<b>20,000.00</b>
<b>District Agency – 022</b>	<b>20,000.00</b>
<b>Severance – 035</b>	<b>175,000.00</b>
<b>Student Managed Activity Fund – 200</b>	<b>200,000.00</b>
<b>Athletic Fund – 300</b>	<b>500,000.00</b>
<b>Auxiliary Fund – 401</b>	<b>700,000.00</b>
<b>Network Connectivity – 451</b>	<b>7,200.00</b>
<b>Student Wellness &amp; Success – 467</b>	<b>70,000.00</b>
<b>Title VI-B, IDEA</b>	<b>670,000.00</b>
<b>Title III, Immigrant – 551</b>	<b>8,000.00</b>
<b>Title I-A, Improving Basic Programs – 572</b>	<b>180,000.00</b>
<b>Title VI-B, Preschool - 587</b>	<b>4,000.00</b>
<b>Title II-A, Teacher Quality- 590</b>	<b>56,000.00</b>
<b>Title IV-A, Student Support &amp; Academic Enrichment - 599</b>	<b><u>20,000.00</u></b>
<b>Total Permanent Appropriation – Fiscal Year 2021</b>	<b>41,624,900.00</b>

Roll call vote was as follows:

Mrs. Aichholz, aye	Dr. Hooker, aye	Mrs. Johnston, aye
Mrs. Lewis, aye	Mrs. Singh, aye	

**OTHER BUSINESS BY BOARD/ADMINISTRATION**

**2020 – 2021 SCHOOL REOPEN PLAN DIALOGUE**

The Board of Education continued dialogue between the Board of Education, staff members, and administration to determine a course of action regarding the opening of school in the midst of the COVID-19 pandemic.

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**ADJOURNMENT (082012)** – Mrs. Singh moved, seconded by Dr. Hooker, to adjourn the Regular Meeting of the Indian Hill Board of Education at 7:27 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Lewis, aye

Dr. Hooker, aye  
Mrs. Singh, aye

Mrs. Johnston, aye

  
Board President

  
Treasurer